

1. Call to Order

- The meeting was called to order at 10:22 AM.
- Present:
 - Superintendent Andrew Skarzynski
 - Committee Member Rose Bison
 - Committee Member Maryellen Donnelly
 - Committee Member Dennis Timberman

2. Public Comment: None

3. New Business

- **Meeting Dates:** The committee scheduled the following meeting dates:
 - April 25, 2025
 - May 9, 2025
 - May 16, 2025
 - June 6, 2025
- **Policy Review:** The committee reviewed a document identifying Board of Education policies mandated by federal or state law.
 - Ten policies were identified as new or missing from the current policy document.
 - The committee prioritized addressing these ten policies.
- **Policy Audit:** Superintendent Skarzynski will contact the following to obtain quotes for an audit of all Board of Education policies:
 - CABE
 - Shipman & Goodwin LLP

4. Next Meeting

- The next meeting is scheduled for Friday, April 25, 2025, at 1:00 PM in the Hampton Elementary School Conference Room.

5. Adjournment: The meeting adjourned at 11:05 AM.

Respectfully submitted,

Dennis Timberman