



HAMPTON BOARD OF EDUCATION  
HAMPTON, CT 06247  
FINANCE AND OPERATIONS COMMITTEE  
MEETING MINUTES  
THURSDAY, FEBRUARY 22, 2024  
HAMPTON ELEMENTARY SCHOOL MEDIA ROOM/LIBRARY AND ZOOM  
7:00 PM

1. Call to Order  
The meeting was called to order at 7:03. Those in attendance were committee members Mark Becker, Maryellen Donnelly and David Halbach, and Superintendent of Schools Andrew Skarzynski.
2. Audience for Staff & Citizens  
None
3. Review of January 18, Minutes  
There were no recommendations for change.
4. Review of Finance and Operation Committee Charge  
Chair Becker shared a draft of the committee charge. There were no recommendations for change. It will be shared with all board members.
5. Discussion on Classroom Mini Split Project  
When next at HES, Superintendent Skarzynski will review RFPs for the hot water and VFR projects, oil tank removal, and a diesel 300 kW generator and fuel tank. Maryellen shared preliminary data of the costs of the current kWh purchases from the grid and from solar production and estimates of increased kWh usage with heat recovery VRF and removal of current HVAC equipment. Presentation of the projects to boards will be made when Eversource incentive amounts are known.
6. 5-Year Plan Topics Including Library Sunroom Repair and Any Other Pressing Issues  
Maryellen shared the costs of three fence designs from Eagle Fence and Guardrail and will find estimates from other fence companies.
7. Discussion of 2023/2024 Budget  
The district continues to operate within the current budget.
8. Discussion of 2024/2025 Budget  
Changes to the proposed budget will be presented to the full board of education. The bus contract may be extended one year for a modest increase.
9. Audience for Staff & Citizens  
None

10. Review Next Agenda Planning Including Date and Time

The next meeting will be held on Thursday, March 21 at 7 PM in the Hampton Elementary School Media Room/Library.

11. Adjournment

The meeting adjourned at 8:32.

Respectfully submitted,

Maryellen Donnelly