

Hampton Board of Education
380 Main Street
Hampton, CT 06247

Board of Education Special Meeting
November 29, 2023
7:00 PM
HES Library

Minutes

1. Call to Order

Dr. Sarli called the meeting to order at 7:05. Board of Education members in attendance were Juan Arriola, Mark Becker, Rose Bisson, Maryellen Donnelly, David Halbach, Elizabeth Lindorff, John Russell, and Dennis Timberman. Also in attendance were Superintendent Dr. Samantha Sarli and Business Coordinator Sally Lehoux.

2. Election of Board Officers

Dr. Sarli called for nominations for Board Chair.

Mark Becker nominated Rose Bisson, Maryellen Donnelly seconded the nomination.

No other nomination was put forth. Dr. Sarli passed out written ballots. The vote was seven for Rose Bisson and one for "no one".

Rose Bisson called for nominations for Board Vice Chair.

Maryellen Donnelly nominated Mark Becker, Dennis Timberman seconded the nomination.

No other nomination was put forth. Dr. Sarli passed out written ballots. The vote was seven for Mark Becker and one for "no one".

Rose Bisson called for nominations for Board Secretary.

Elizabeth Lindorff nominated Maryellen Donnelly, David Halbach seconded the nomination.

No other nomination was put forth. Dr. Sarli passed out written ballots. The vote was seven for Maryellen Donnelly and one for "no one".

Written ballots are available within 48 hours for public inspection.

3. Establishment of Board Committees

Dr. Sarli presented draft written descriptions for committees. Charges will be updated during the December BOE meeting.

For each committee or liaison, Chair Bisson stated who served prior to the November election and asked who would like to serve going forward. In her absence, Diane Gagnon was retained on committees and will be asked for her choices. Each committee may have up to four board members. Board members chose the following:

Ad-hoc Job Description Committee

Rose Bisson, Maryellen Donnelly, Diane Gagnon

Ad-hoc Superintendent Evaluation Committee

Juan Arriola, Rose Bisson, David Halbach

Communications Committee

Mark Becker, Elizabeth Lindorff, John Russell, Dennis Timberman

Finance and Operations Committee

Mark Becker, Maryellen Donnelly, David Halbach, John Russell

Minority Recruitment & Retention Committee

Rose Bisson, Maryellen Donnelly, Diane Gagnon, Dennis Timberman

Policy Committee

Rose Bisson, Diane Gagnon, Dennis Timberman

CABE Liaison

Juan Arriola

EASTCONN Liaison

Maryellen Donnelly

4. Audience for Citizens and Staff
None
5. Correspondence to the Board
None
6. Approval of the Minutes from 10/25/23
Motion: David Halbach moved, John Russell seconded to approve the minutes of October 25, 2023, with amendments to item 6, Business Coordinator's Report
 Funds were received from the State through the Deductible Assistance Program, \$811 for out-of-pocket expenses for each of the district's paraprofessionals *with a Health Savings Account*.
 A School Readiness Enrollment grant of \$8,960 was awarded of which we anticipate \$8,300 was will be received.
 Requests to consent for the district to receive funds for two Medicare students were will be sent.
 The motion passed with the following vote: Yes: Mark Becker, Rose Bisson, Maryellen Donnelly, David Halbach, Elizabeth Lindorff, John Russell, Dennis Timberman. No: Juan Arriola
7. Superintendent's Report
 Dr. Sarli presented the following:
 - New grants in application process
 - ARP ESSER- Small Town Right to Read Grant
 - HVAC Indoor Air Quality Grant
 - New Board Member Orientation/Leadership Conference
 - 8:30-5 PM on December 6 at the Hartford Sheraton South in Rocky Hill
 - Heating oil, 10,000 gallons are locked in at \$2.97 for 2024-2025 school year
 - Hampton District Equity
 - Kerry Lord, Director of Programs, Partners for Educational Leadership will be at the January BOE meeting. In December, Dr. Sarli will present resources.
 - Policy
 - Revision or new policy suggestions will be referred to the Policy Committee per Board Bylaws
 - Level II Complaint
 - In compliance with policy, attorney advice and confidentiality, there is no update.
 - Ken Henrici
 - Dr. Sarli spoke about the contributions of Ken Henrici to our districts.
 - Highlights of the Principal's Report include
 - positive reactions of students to Husky PAWS
 - invitations for December 5, 9 AM rehearsal and 6 PM winter concert
8. Student Data Presentation by Patrice Merendina
 Principal Merendina shared information on fall 2023 student data. The handout she presented includes circle graphs for i-Ready math and reading, DIBELS composite scores and additional information about who took the assessments, what they evaluate, areas of strength and areas for growth. Principal Merendina answered questions on student evaluation.
9. Business Coordinator's Report
 Sally Lehoux provided a written report that included *Increases to Budget to Date* and *Reductions to Budget/Increases in Funding to Date*. It is anticipated that the board budget will fully fund costs for the fiscal year. In answer to a question, there was a \$2,500 deductible for the payment by CIRMA.
10. Committee and Liaison Reports
 - a. Finance and Operations
 Mark Becker reported that the F & O committee members and First Selectman Allan Cahill visited Sterling Town Hall where Sterling First Selectman Lincoln Cooper praised the heat pump project completed by Action Air. The cost of the HES heat pump project is dependent on Eversource incentive amount which is not yet received. Bids have been requested for vent cleaning and security by Dr. Sarli.

b. Eastconn

Maryellen Donnelly reported that the Eastconn board meeting was moved to December 5.

Motion: Maryellen Donnelly moved, Mark Becker seconded to move items 12, 14 and 15 prior to anticipated executive sessions.

The motion passed with the following vote: Yes: Mark Becker, Rose Bisson, Maryellen Donnelly, David Halbach, Elizabeth Lindorff, John Russell, Dennis Timberman. Abstention: Juan Arriola

Numbers correspond to numbers on the agenda and are reported in these minutes in the order taken up.

12. Discussion and Possible Action on 2024-2025 Regular Meeting Dates

Motion: Mark Becker moved, Dennis Timberman seconded to approve dates as presented moving November 27 to November 20.

The motion passed with the following vote: Yes: Mark Becker, Rose Bisson, Maryellen Donnelly, David Halbach, Elizabeth Lindorff, John Russell, Dennis Timberman. Abstention: Juan Arriola

14. Next Agenda Planning

Items for the next agenda include charges to committees, duct cleaning and security bids and F & O Committee meeting dates.

15. Audience for Citizens and Staff

Kathy Donahue requested an update on the HVAC project. As a citizen, Juan Arriola expressed disappointment with the results of an agreement made between the board and a HES teacher.

13. Discussion and Possible Approval of the Successor Agreement Between the Hampton Board of Education and the Hampton Education Association, Executive Session Anticipated

Motion: Maryellen Donnelly moved, Mark Becker seconded, to approve the Successor Agreement Between the Hampton Board of Education and the Hampton Education Association.

The motion passed with the following vote: Yes: Mark Becker, Rose Bisson, Maryellen Donnelly, David Halbach, John Russell, Dennis Timberman. Abstention: Elizabeth Lindorff. No: Juan Arriola

11. Discussion and Possible Action on Unpaid Sick Leave Request, Executive Session Anticipated

Motion: Mark Becker moved, John Russell seconded to enter executive session for discussion of an unpaid sick leave request and invite Dr. Sarli.

The person was informed and did not choose to have discussion in open session.

The motion passed with the following vote: Yes: Mark Becker, Rose Bisson, Maryellen Donnelly, David Halbach, Elizabeth Lindorff, John Russell, Dennis Timberman. No: Juan Arriola

The executive session began at 8:16. First Selectman Allan Cahill attended.

Executive session ended at 8:20.

Motion: Maryellen Donnelly moved, Mark Becker seconded, to approve unpaid sick leave as requested by a certified staff member.

The motion passed with the following vote: Yes: Mark Becker, Rose Bisson, Maryellen Donnelly, David Halbach, Elizabeth Lindorff, John Russell, Dennis Timberman. No: Juan Arriola

16. Adjournment

Motion: Juan Arriola moved, John Russell seconded, to adjourn.

The motion passed unanimously.

The meeting adjourned at 8:25.

Respectfully submitted,
Maryellen Donnelly

This is a draft until approved by the Board of Education.