

Hampton Board of Education
380 Main Street
Hampton, CT 06247

Board of Education Meeting
October 25, 2023
7:00 PM
HES Library

Minutes

1. Call to Order

The meeting was called to order at 7:02. Board of Education members in attendance were Chair Rose Bisson, Juan Arriola, Mark Becker, Maryellen Donnelly, David Halbach, John Russell, and Dennis Timberman. Also in attendance were Superintendent Dr. Samantha Sarli and Business Coordinator Sally Lehoux

2. Audience for Citizens and Staff

Christine Milton, Teacher, read a letter of appreciation for the work of Principal Patrice Merendina.

3. Correspondence to the Board

Dr. Sarli read a letter of resignation from Director of Pupil Personnel Shelly McNulty, MS, MSW, LCSW.

4. Approval of the Minutes from 9/27/23

Motion: Mark Becker moved, Dennis Timberman seconded to approve the minutes of September 27, 2023, as amended in item 7, "Furthermore, ~~a discussion about personnel matter began~~ an announcement was made that a level 2 discrimination grievance form was filed and the board had not been apprised of any action. The item was not on the agenda. There was no further discussion at this time."

The motion passed unanimously.

5. Superintendent's Report

a. Executive Session Anticipated for the Purpose of School Security Grant Project

Motion: Mark Becker moved, Maryellen Donnelly seconded, to move item 5 a. to item 11 a.

Mark Becker, Maryellen Donnelly, David Halbach, John Russell, and Dennis Timberman voted yes, Juan Arriola abstained. The motion carried.

Dr. Sarli discussed items in her written report. Responding to questions, Dr. Sarli reported:

The Hampton district master of Connecticut Special Education Data System (CT-SEDS) is Mrs. Holmes. Print outs of Individual Education Plans are available to students' guardians. All internal CT-SEDS processes at HES are managed digitally.

The cost of septic repairs that required the closing of school on October 5 was \$2,300. Board members who choose to be informed when others are informed of emergencies or unusual events can provide contact information (for text messages &/or emails) via email to Dr. Sarli.

Other questions were addressed in additions to the agenda, see items 9 a-d.
Highlights of the Principal's Report were presented by Dr. Sarli.

6. Business Coordinator's Report

Sally Lehoux made the following additions to her written reports.

Funds were received from the State through the Deductible Assistance Program, \$811 for out-of-pocket expenses for each of the district's paraprofessionals.

A School Readiness Enrollment grant of \$8,300 was received.

Two added students and an increase in tuition at the STEM magnet school results in \$14,000 not included in the budget that was passed for the current school year.

Forty-four percent of students qualify for Medicaid in the district. Requests to consent for the district to receive funds for two Medicare students were sent.

Hourly employees are using *I Solved* to keep track of hours and all staff are using it for time off requests.

7. Committee and Liaison Reports

a. Finance and Operations

Mark Becker reported on the Finance and Operations Committee meetings.

A company for duct cleaning needs to be sought.

b. Eastconn

Maryellen Donnelly reported on Eastconn meetings.

c. Dennis Timberman reported on the current audio equipment at HES, that it is in working order, and that two people are needed to lift four of the speakers. He will do further investigation and include visual equipment.

d. Membership on committees will be determined after the November election of Board of Education members.

8. Discussion and Possible Action of Suggested Order of Business

Dennis Timberman presented items and a new order of items for Board of Ed agendas. Discussion will be held after a new board is in place in November.

9. Additions to the Agenda

Motion: Mark Becker moved, Maryellen Donnelly seconded, to add the following to the agenda

a. School Use form

b. Superintendent weekly hours

c. Resignation of Shelly McNulty and district plan to accommodate vacancy

d. Discrimination grievance form

The motion passed unanimously.

9 a.

The need for a school use form was presented by Dennis Timberman. It can be taken up by the policy and/or the school safety committee(s).

9 b.

The Superintendent is contracted for 16 hours per week.

9 c.

The Director of Pupil Personnel does not provide direct services to students. The position was explained. The Principal and Superintendent are currently doing the work. The 0.4 FTE position has been posted.

Motion: Mark Becker moved, David Halbach seconded, to accept the resignation of Shelly McNulty with appreciation. The motion passed unanimously.

9 d.

The discrimination grievance form was sent to the board's attorney.

10. Next Agenda Planning

Those members of the Board of Education after the November election can contact Dr. Sarli with items for the next agenda.

11. Audience for Citizens and Staff

None

11 a. Executive Session Anticipated for the Purpose of School Security Grant Project

Motion: Mark Becker moved, John Russell seconded, to enter executive session for the Purpose of School Security Grant Project and invite Dr. Sarli.

The motion passed unanimously.

Executive Session began at 8:55.

The Board of Education and Superintendent exited executive session at 9:06.

12. Adjournment

Motion: Juan Arriola moved, John Russell seconded, to adjourn.

The motion passed unanimously. The meeting adjourned at 9:06

Respectfully submitted,
Maryellen Donnelly

This is a draft until approved by the Board of Education.