



Hampton Board of Education  
380 Main Street  
Hampton, CT 06247

April 26, 2023  
7:00 pm

HES Library

### **Minutes**

#### **1. Call to Order**

Chair Rose Bisson called the meeting to order at 7:01 pm. Present: Chair Rose Bisson, Mark Becker, David Halbach, Maryellen Donnelly, John Russell, Dennis Timberman. Juan Arriola arrived at 7:26 pm. Staff and Others present: Superintendent Dr. Samantha Sarli, Principal Sam Roberson, Business Coordinator Sally Lehoux, and others. Not Present: Matthew Flegert, Diane Gagnon.

#### **2. Audience for Citizens and Staff**

None

#### **3. Correspondence to the Board**

None

#### **4. Approval of the Minutes from 3/22/23**

David Halbach motioned to approve the revised Minutes from 03/22/2023. John Russell seconded. Voting Yes: David Halbach, Mark Becker, John Russell, Maryellen Donnelly, Dennis Timberman. Motion carried unanimously. Juan Arriola not present to vote.

#### **5. Executive Session for the Purpose of Discussion of CHRO Complaint # A23979**

Mark Becker motioned to table the Executive Session to discuss CHRO Complaint # A23979 to a later time in the agenda, but no later than 8 pm, Maryellen Donnelly seconded. Voting Yes: David Halbach, Mark Becker, John Russell, Maryellen Donnelly, Dennis Timberman. Motion carried unanimously. Juan Arriola not present to vote.

At 7:35 pm Maryellen Donnelly motioned to enter Executive Session to discuss CHRO Complaint # A23979 and invites Superintendent Dr. Samantha Sarli as well as Robin Kallor, Mark Becker seconded. Voting Yes: Mark Becker, David Halbach, John Russell, Maryellen Donnelly, Dennis Timberman. Voting No: Juan Arriola. Motion carried. The Board left the Executive Session at 7:55 pm and re-entered Public Session.

#### **6. Superintendent's Report**

Dr. Samantha Sarli reported on the Science of Reading Curriculum and shared her excitement about the upcoming 2nd site visit in a couple of weeks of the Science of Reading Networked Improvement Community. She elaborated on how the data was separated out and how it was used. Furthermore, Dr. Sarli reported that she presented the 23-24 Proposed School Year Budget to the Board of Finance. She elaborated that the Board of Education agreed to match the town's staff pay increase with our unaffiliated staff pay increase.

Superintendent Dr. Sarli invited the Board of Education to the upcoming music productions and shared the times of the day time rehearsals, as well as the PTO Touch a Truck event.



## 7. **Principal's Report**

Principal Sam Roberson elaborated on current student numbers and shared expected PreK numbers for the upcoming School Year. She reported that the Connecticut Mobile Crisis Intervention Service staff attended this month's staff meeting and how they reviewed their services and shared information on their support options. Principal Roberson mentioned how the School is getting ready for this year's Memorial Day Parade and the PTO Touch a Truck Event.

## 8. **Business Coordinator's Report**

Business Coordinator Sally Lehoux discussed the Budget vs. Actual report and elaborated on the numbers of departments that exceed or are close to 100% of the spending budget. She raised no concern about the 2022-2023 budget overall. Furthermore, Mrs. Lehoux reported on the progression of moving forward with the new payroll company.

## 9. **Discussion and Preview of Policy Numbers 5113.2, 5141.4, and 5145.511**

The Board of Education discussed and previewed Policy Numbers 5113.2, 5141.4 and 5145.511. The changes that were made were found in the legal reference section and are matching the legislation that passed through CABE.

## 10. **Discussion on School Readiness Council Seat**

Rose Bisson appointed herself to the School Readiness Council Seat.

## 11. **Committee and Liaison reports**

1. **Communications** - did not meet

2. **Finance and Operations** - Mark Becker reported that the committee met the previous week and that they did a walk around with Head Custodian Armin Harris to take a look at heating and electrical equipment, as well as windows and the sunroom. Mr. Becker thanked Dr. Sarli for making the walk through possible and he thanked Mr. Harris for his hard work that shows clearly visible improvement throughout the building.

3. **Policies** - Policies previewed, see agenda number 9

4. **EastConn** - Maryellen Donnelly summarized the last meeting from April 25th. She also shared insights of the Head Start Program.

## 12. **Presentation by Patrice McCarthy Regarding Board of Education Roles and Responsibilities**

Patrice McCarthy presented and explained the roles and responsibilities of a Board member. She elaborated on the major functions of the Board of Education and shared information about meetings and minutes. Followed by answering questions of the Board.

## 13. **Additions to the Agenda**

13a. Recognition of former Board member Phil Blinn.

13b. Discussion on How to receive documents for the Board of Ed meeting.

Mark Becker motioned to add the recognition of Phil Blinn and the discussion of how to receive the documents to the agenda, Maryellen Donnelly seconded. Voting Yes: Juan Arriola, David Halbach, Mark Becker, John Russell, Maryellen Donnelly, Dennis Timberman. Motion carried unanimously. Dennis Timberman recognized Phil's contribution and service to the Board, and the positive impact he had on the School and the town with his dedication. Furthermore, the Board discussed how the Board of Education meeting documents should be distributed and decided on a digital as well as a hardcopy distribution.

## 14. **Next Agenda Planning**

none

## 15. **Audience for Citizens and Staff**

none



**16. Adjournment**

Mark Becker motioned to adjourn the meeting at 9:21 pm, John Russell seconded. Voting Yes: Juan Arriola, David Halbach, Mark Becker, John Russell, Maryellen Donnelly, Dennis Timberman. Motion carried unanimously.

Respectfully submitted,

Ramona Anderson

*This is a draft version of the Minutes until approved by the Board of Education.*