

HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
FINANCE AND OPERATIONS COMMITTEE
SPECIAL MEETING MINUTES
THURSDAY, January 19, 2023
ZOOM
7:00 PM
[Zoom Recording Link](#)

1. Call to Order
The meeting was called to order at 7:09. Those in attendance were Finance and Operations Committee Chair Mark Becker and committee members Maryellen Donnelly and David Halbach. Also in attendance were Board of Education Chair Rose Bisson, Superintendent Dr. Samantha Sarli, Principal Sam Roberson, Business Coordinator Sally Lehoux, and First Selectman Allan Cahill (first 15 minutes).
2. Audience for Staff & Citizens
None
3. Presentation on Heating and Cooling System
Felipe Siebrecht of Greenleaf Energy Solutions presented a proposal for an Investment Grade Energy Audit to "develop an initial solution (90% design) and solicit subcontractor(s) for bids to provide heat pumps and controls to Hampton Elementary School to reduce or eliminate the oil usage while providing heating, cooling, and ventilation to the school". The cost of this audit is \$5,000. The \$5,000 would be part of the project cost if HES subsequently implemented Greenleaf's project. Greenleaf would provide warranty of the installation and can provide references from school systems.
4. Review of December 15, 2022 Minutes
There were no recommendations for change.
5. Further Discussion on Classroom Mini Split Project
The committee discussed Greenleaf's audit proposal and will not move forward at this time. The cost of eliminating oil usage cannot be determined until incentives and financing options are known. The committee is waiting for more information about how Connecticut will make funds available from the federal Inflation Reduction Act (IRA) and the extension of the Infrastructure Investment and Jobs Act (IIJA). Both the IRA and the IIJA provide funds to increase the installation of renewable energy technologies. The committee will seek an assessment of electricity usage if heat pumps are installed and information about the incentives currently defined by Eversource.
6. Review of PA System Project
Delivery of the equipment is expected within the week.
7. 5 Year Plan Topics Including Library Sunroom Repair and Any Other Pressing Issues
Glass House, a Florian rep, provided a quote of \$16,311 for materials and labor to reglaze the top and front of the sunroom. Optional costs total approximately \$5,000 for new crank out windows if needed, and a new exhaust fan placed on the side of the sunroom if the exhaust fan does not work. The committee will revisit when the cost of the PA system or any budget funds are known.

The arsenic tanks are replaced every four years. One of two tanks is replaced in a given year.

8. Discussion of 2022/2023 Budget

The Hampton Board of Finance (BOF) meeting in January was a special meeting and therefore an item could not be added to the agenda. The Board of Education (BOE) will make a request at the February BOF meeting. Ten thousand dollars was moved by the BOF from the 2022-23 BOE budget to the town budget with the provision that it could be accessed if a need arose to purchase oil beyond the funds that remained designated for oil in the BOE budget. There is a need for funds for oil.

No other current budget items were discussed.

9. Discussion of 2023/2024 Budget

Superintendent Sarli and Business Coordinator Lehoux answered questions about a draft budget. A draft budget will be presented at the January 25 Board of Education meeting.

10. Audience for Staff & Citizens

None

11. Review Next Agenda Planning Including Date and Time

The next meeting will be via Zoom on Thursday, February 16 at 7 PM.

12. Adjournment

The meeting adjourned at 8:36.

Respectfully submitted,
Maryellen Donnelly