



# Hampton School Readiness Program

## Family Fee Worksheet

Hampton School Readiness, a CT Office of Early Childhood (OEC)-funded early care and education program is required to charge each family a fee for participation. The *family fee* is the per-child amount of an eligible family's contribution to the cost of care that is owed to the program.

In order to receive the sliding-scale fee rate, you need to provide documentation of annual income for all adults with financial responsibility for the child and indicate the number of adults and children residing in your home.

Child's name: \_\_\_\_\_

Parent(s)/Guardians names(s): \_\_\_\_\_

### Family Size

- Number of adults: \_\_\_\_\_
- Number of children: \_\_\_\_\_

### Family Income

Number of adults (responsible for the child) who have income: \_\_\_\_\_

Attach one of the following types of documentation (for each adult with income):

- Most recent tax return showing gross annual income (preferred), OR
- 4 consecutive weeks of current pay stubs, OR
- Alternative document verifying monthly or annual income.

This program is required to utilize a state-issued [Fee Schedule](#) to calculate the fee based on family size and gross annual income. The fee schedule is attached. I understand and agree that:

- I must report any changes in income if over \$50.00, family size and/or change in residence to the School Readiness Coordinator, Yvonne Bowen at (860) 455-9409 within two calendar weeks (fourteen days) of the change.
- Tuition will be calculated using the information provided on the date above.
- If I fail to pay the required parent fee, my child may be removed from the program and my family may be ineligible for further participation.

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### Opt Out of Per Family Rate

You may elect to pay the **full cost of care** which is \$ \_\_\_\_\_. I understand, I will still need to provide income verification documents per state requirements.

Check here  and sign below if you wish to select this option.

Parent signature \_\_\_\_\_

Date \_\_\_\_\_