

Business Coordinator Report  
BOE Meeting January 26,2022  
(written January 21, 2022)

The Town of Hampton 2020-2021 financial audit, including the financial audit of the Board of Education, is nearing completion. There are two outstanding letters from external sources which must be received by the auditor before the audit is finalized. After the town's audit is complete, the auditor will finish his review of the Board of Education's reporting to the Connecticut State Department of Education including the Education Finance System report (EFS), the Special Education Excess Cost Grant Student Data Filing (SEECG) and the Public School Information System (PSIS) reports for district students.

During the hiring process, Board of Education employees are required to have background checks, including fingerprinting and a search of the Department of Children & Families (DCF) registry and to complete several mandated training requirements. Substitutes who work at least one day per school year must be fingerprinted once every five years. Employees are required to receive DCF mandated reporter training once every three years and Sexual Harassment Prevention Training once every ten years. Throughout the year employees are notified when they need to be fingerprinted or are required to have updated training.

This school year both the fingerprinting system and the Department of Children & Families (DCF) registry search systems have moved to online systems. Results are now received in a timely manner for DCF registry searches and the length of time to receive results of fingerprint background checks has been reduced.

Recent changes in legislation led us to have our employment application reviewed by our legal team. Updates have been made and the new application will be put in place.

Our wellness program continues with a monthly newsletter, an incentive for insured employees who receive their regular physicals and complete a health survey, periodic wellness challenges, and webinars/demonstrations. We are seeking ways to increase participation in the wellness program.

During the past month we worked to produce a first draft of the 2022-2023 budget. Of great concern is the latest information from our health insurance broker which points to an increase in health insurance costs for 2022-2023 in the range of 15%-20% rather than the 6% we originally anticipated. Additionally, the cost of living has greatly increased during the past year.

Respectfully submitted,

Sally Lehoux