

HAMPTON BOARD OF EDUCATION  
HAMPTON, CT 06247  
FINANCE AND OPERATIONS COMMITTEE  
SPECIAL MEETING MINUTES  
THURSDAY, January 20, 2022  
7 PM ZOOM MEETING

1. Call to Order  
The meeting was called to order at 7:02. Those in attendance were Finance and Operations Committee members Mark Becker, Rose Bisson, Maryellen Donnelly, and David Halbach. Also in attendance were Superintendent Frank Olah and Principal Sam Roberson.
2. Discussion and Agreement on Committee Chair and Recording Secretary  
Mark Becker will serve as Chair and Maryellen Donnelly will serve as Recording Secretary.
3. Audience for Staff & Citizens  
None
4. Review of September 23, 2021 Minutes  
There were no recommendations for change.
5. 5 Year Plan Topics Including Classroom Mini Splits, Library Sunroom Repair, Parking Lot, Playground, and Any Other Pressing Issues (HVAC Maintenance)

Dr. Olah will contact engineering companies to get the cost of a plan to:

- design a system of mini-splits we need to heat and cool
- design changes in wiring and any other electrical system changes needed
- predict increased usage of electricity and offset by 127 kW solar generation
- inform HES of incentives and financing options
- predict how much oil usage that the mini-splits can replace
- provide the plans to use when asking for bids
- review installation to be sure plans were followed

Dr. Olah contacted Glass House in Pomfret for their quote for replacement of glass in the library sunroom but has not heard back. He will continue to request information.

Mark will update the parking lot paving plan. Dr. Olah will request closed bids from the companies that bid on the project in the spring of 2021 with an expectation to open bids in March.

Playground purchasing is on hold while funding is determined.

Emcor serviced the HVAC system on December 6 and found two attic exhaust motors needed replacing. One was replaced and parts for unit #10 were sought. Dr. Olah reported that the costs are covered by the service contract.

A new maintenance concern is the intermittent failure of the PA system. It was installed at the time that HES was built and will need replacement rather than repair at an estimated \$6,000.

6. Discussion of 2021/2022 Budget

Oil costs are high. During covid, more oil is used than previously due to continuous air exchange. There are no critical concerns.

7. Discussion of 2022/2023 Budget

Increased oil and medical insurance costs, both related to covid, are concerns.

8. Audience for Staff & Citizens

None

9. Review Next Agenda Planning Including Date and Time

A next meeting will be held on Thursday, February 17 at 7 PM via Zoom.

10. Adjournment

The meeting adjourned at 8:20.

Respectfully submitted,  
Maryellen Donnelly