

HAMPTON BOARD OF EDUCATION
HAMPTON, CT 06247
FINANCE AND OPERATIONS COMMITTEE
SPECIAL MEETING MINUTES
TUESDAY, DECEMBER 1, 2020
7 PM ZOOM MEETING

1. Call to Order
Chair Becker called the meeting to order at 7:01. Those in attendance were Finance and Operations Committee members Mark Becker, Rose Bisson, Maryellen Donnelly and Neal Moon. Also in attendance was Superintendent Frank Olah. Sam Roberson attended part of the zoom meeting.
2. Audience for Staff and Citizens
Hampton Board of Finance chair Kathy Donahue attended the meeting. A written communication from the Entire Team B @ HES regarding play spaces during outdoor recess was received by those in attendance.
3. Review of September 21, 2020 Minutes
There were no recommendations for change.
4. 5 Year Plan Topics Including Parking Lot, Playground, and Any Other Pressing Issues
The Hampton town crew paved around parking lot catch basins. New quotes for paving will be sought in the spring. Committee members agreed that the wooden playscape cordoned off due to the need to distance during Covid-19 should be removed at this time. An audit was completed by Energy and Resource Solutions (ERS). "The primary focus of this scoping audit was to find energy efficiency opportunities to offset the increase in energy consumption attributed to increased air changes and HVAC system operations due to COVID-19 adjustments. This project was funded by Eversource." Recommendations in the audit will be added to the five-year plan.
5. Discuss Plan for 2021/2022 Plan Sub and Para Rates
The committee asked Dr. Olah for more information regarding the November 13 Minimum Wage Increases memo.
6. Discussion of Ventilation Evaluation
The November 5 report of the audit by ERS (p.7) stated that several of the exhaust fans were not operating during the site visit on October 6. Emcor serviced the system on October 15. Upgraded filters were installed, belts tightened and Emcor reported, "Looked at fan #2 and will have to return to repair fan. AHU's (air handling units) are running fine at this time." Dr. Olah said that fan #2 was subsequently changed.
7. Discussion of 2020/2021 Budget-Current Status/Issues
Dr. Olah presented areas that may become a concern for the current budget.
8. Audience for Staff & Citizens
Kathy Donahue asked for the ERS report and about Covid-19 related expenses.
9. Review Next Agenda Planning Including Date and Time
The next meeting will be held at 7 PM on Monday, January 25, 2021.
10. Adjournment
The meeting adjourned at 7:56.

Respectfully submitted,

Maryellen Donnelly